



B-BBEE VERIFICATION APPLICATION FORM

Executive Summary

NC Verification Agency Pty Ltd is a rating agency located in Rooisand, Kathu, Northern Cape, South Africa. We are currently a level two (2) contributor to B-BBEE and have a black ownership of 65%. We are dedicated to maintaining high standards of professionalism and accuracy in our verification services, contributing to the credibility and reliability of our agency in the industry. The estimated time for verification is one to four weeks from the date of engagement, depending on whether supporting evidence is received timeously by the client.

Our rating process is as follows:

- **Engagement:** The process begins when a client engages with NC Verification Agency Pty Ltd for verification services.
- **Documentation:** The client submits relevant documentation and information necessary for the verification process.
- **Assessment:** Our team assesses the provided documentation thoroughly, ensuring compliance with applicable standards and regulations.
- **Verification:** Conducting on-site visits or remote assessments, depending on the nature of the verification, to verify the accuracy and integrity of the provided information.
- **Reporting:** After verification, NC Verification Agency Pty Ltd generates a detailed report outlining the findings, compliance status, and any recommendations.
- **Feedback:** Client accepts or declines the verification. The decline follows our appeals process
- **Certification:** If all requirements are met, issuing the necessary certification or rating to the client.



1. Entity Details

Company Name	
Trading name	
Company Registration Number	
Vat Number	
Sector /Industry company operates in	
Do you have subsidiaries who will be rated as a consolidation? Please note the consolidation will be based on the sector code where more than 50% of the revenue is derived from.	
Number and Location of subsidiaries	
Industry of each subsidiary	
Name of company representative	
Company Address	
Telephone Number	
Email Address	
Revenue for the financial year being rated	
Measurement Period – please note the Measurement Period can only be the Financial Year-End of the Measured Entity as registered with the Companies Intellectual and Property Commission (CIPC).	
Will you be making use of audited financial statements or Management Accounts?	
Total Number of permanent staff	
Is this your first verification with NC Verification Agency? please provide a copy of the Verification Certificate & Report issue)	

2. General Information

Were the services of an external BEE consultant utilised in the last four years? (If so, please provide the name provide name of such consultant?)

If "Yes" to the above. – has the consultant promised or implied that verification with NC Verification Agency would be simpler, faster and/or less expensive?



3. Declaration

Name:

Designation:

I acknowledge that:

1. I have authority to engage NC Verification Agency for a B-BBEE verification for the measured entity
2. The information is, to the best of my knowledge, true and accurate
3. The verification agency shall conform to the verification process as indicated.
4. The information provided to NC Verification Agency is complete. Only the information that has been provided as at the date of the verification visit will be considered by NC Verification Agency in awarding the Generic / QSE verification. Any additional information submitted post the date of the verification visit (excluding the 5day query period thereafter) will not be taken into consideration. An appeal must be based on interpretation issues between the measured entity and NC Verification Agency, and not on additional information submitted.
5. The formal appeals process is limited to a period of five (5) working days. If NC Verification Agency is not notified regarding any suggested amendments within that period (taking into account the provisions of clause 4 above) the final verification shall remain as-is, a verification certificate shall be issued and any outstanding payment to NC Verification Agency shall become due and payable prior to delivery of such documents.
6. The equity ownership claimed is in accordance with the conditions prescribed.
7. If information is found to be incorrect, NC Verification Agency may, in addition to any other remedy, cancel the entity's verification status and circulate & publicize the nature of the contravention and the changes on the verification status of the entity to all potential users.
8. I am not aware of any conflict of interest that may arise by commissioning NC Verification Agency to carry out the verification of the entity. Written notification will be sent to NC Verification Agency should any come to light, and NC Verification Agency shall handle this as per their internal policy.
9. Hereby give my/our consent for the processing (use) of all submitted personal information as per the

PROTECTION OF PERSONAL INFORMATION ACT. The following Information is directly collected;

- Name and Surname
- Identity or Passport Number
- Proof of Disability
- EEA1 Form
- Course Certificates and attendance registers



Signed on behalf of the Measured Entity

THUS DONE and SIGNED at _____ on this the _____ day of _____ 20__.

Witnesses:

For and on behalf of

1. _____

(Verified Entity)

He who warrants his authority hereto (Signature)

Signed on behalf of NC Verification Agency:

THUS, DONE and SIGNED at _____ on this the _____ day of _____ 20__.

Witnesses:

For and on behalf of NC Verification Agency Pty Ltd

1. _____

He who warrants his authority hereto (Signature)